"Bishops" are coming too. 480 and 580 will also need stage space so Swansons Studios rents stage space for \$200.00 per day. Unit productions may have to be shot up there in order to meet to make the stage of the s The speech films (55-5) will need stage space and more "Bishops" are coming too. 480 and 580 will also need stage space.

11. Stage equipment

Lighting equipment is in a sad state of repair. One senion "fell apart" yesterday and if it is not fixed immediately it could seriously injure someone. Ralph would like a part of the stage partitioned off and the lights checked out as if they were in the stockroom.

12. Animation Stand

What to do with it? The stage is too dirty to try to put it the Studio B is a possibility.

13. WEEKEND SHOOTING.

Students should not be shooting or working in the department on weekends unless there is staff supervision. The building is left wide open Suadays end thereby "hangs a tale."

14. EASTER VACATION SHOOTING

Stockroom will be open from 9-10 and 4-5 daily. Shooting permissable if it can be worked in within that time.