

PRODUCTION MEETING

Wednesday noon, March 21, 1956

Present: Sloan, Mehring, Wiegand, Taylor, Miura, Johnson, Sims, Harber

Topics in order of discussion:

1. It has been suggested that there be a new "Title Committee" formed to review standard procedure for titles of films made in the Department. This applies both to student projects and unit production. Mehring, Sloan, and Hall have been appointed to the committee which will meet this Friday morning, March 23, at 11 a.m.

2. Has more mag. stock been ordered? We are asking a question---
If not "Operation Erasure" will commence next week.

3. Stockroom

→ Clerks are still watching movies in the back of 108 on Tues. p.
Stockroom personnel has been latching on to equipment previously reserved for other crews for their own crews, thereby leaving some crews short.

4. A.V.S. personnel is taking films out of the department before they are even checked in to A.V.S. Instructors can't get ahold of the film before classes for preview purposes. It is rumored that these films are being shown outside the department on weekends.

5. Pick-up service. Tom Taylor will go to the Hollywood area on Monday, Wednesday, and Friday mornings. All items should be cleared through Dave Johnson. Please tell all students to cooperate on this in order to avoid losing any more original or print in "translet". (translet? transit? Transient?)

6. Background X vs 930.

The Background X in the stockroom needs to be given an accurate test and a decision be reached if it is useable film or not. If this ~~is~~ stock is no good we need more black and white for camera classes and productions that are already shooting.

7. Production Stills

It has been suggested that 480 and 580 be required to make stills a part of their production budget. 480 will be required to turn in three usable negatives for each production and 580 will be required six negs. These are standard 4x5 negs and should be shot on department equipment available in the stockroom. It will be the responsibility of the director and unit manager of each production to see that these negatives are turned in to Mr. Johnson before the end of the production.