

May 28, 1957

Alpha Chapter
Delta Kappa Alpha
Milton R. Roberts, Jr. President
Department of Cinema
University of Southern California
Los Angeles 7, California

Statement of Charges

Ten Active Memberships @ \$4.00	\$ 40.00
Herbert Kosower Donald S. Heath Roberto Acebes Thomas Benton Pegg Dean W. Pfundstien Donald L. Nielson Ramzi Thomas Henry B. Otto Leon Robert Carrere Larry Urrutia	
One Associate Membership @ \$4.00 George C. Stoney	4.00
One Honorary Membership @ \$4.00 Robert Surtees	4.00
Ten Pins @ \$7.00	70.00
Two Keys @ 8.00	16.00
Engraving	4.10
One President's Guard	2.75
One Gavel	7.50
	<hr/>
	\$ 148.95

*Pl by check -
deposited about July 10, 1957
AKA [Signature]*

Herbert E. Farmer
Executive Secretary

Active member
Alpha chapter

<u>NAME</u>	<u>DESIRES</u>
✓ HERBERT KOSOWER	KEY ✓
✓ DONALD S. HEATH	PIN
✓ ROBERTO ACEBES	KEY ✓
✓ THOMAS BENTON PEGG	PIN
✓ DEAN W. PFUNDSTEIN	PIN
✓ DONALD L. NIELSON	PIN
✓ RAMZI THOMAS	PIN
✓ HENRY B. OTTO	PIN
✓ LEON ROBERT CARRERE	PIN
✓ LARRY URRUTIA	PIN

10

Honorary
Associate

18 - USC
39 - UCLA

HONORARY - Robert Surtees
Associate - George C. Stoney

MEMORANDUM

May 14, 1957

TO: Milton Roberts, President, DECA
FROM: Herbert E. Farmer

This is a reminder that the end of the Semester is drawing near and I know you are going to need materials for your Initiation Banquet coming up soon. I will need at least a week on printing and perhaps more on the pins and keys if they are not available from local stock.

Please supply the following information on each new member:

Name
School address
Permanent address
Type of membership

I will also need to have the date of the Initiation Banquet and the names to be used on any award certificates.

The price which National is putting on these services is as follows:

Member Initiation Fee (Active, Assoc. Honorary) Including official certificates, pocket membership card, and permanent listing	\$4.00
<u>Award Certificates</u> (incl. printing)	1.50 each
<u>Official Badges (Pins)</u> (incl. Tax.)	7.00 each
<u>Official Keys</u> (Incl. Tax)	8.00 each

Incidentally, will you please press your Publicity Chairman for the copy for the next Newsletter.

April 9, 1957

Milton Roberts, President
Alpha Chapter, Delta Kappa Alpha
University of Southern California
Los Angeles 7, California

Dear Milt:

Subsequent to my meeting with the Alpha Chapter last week, I have discussed the problem of the initiation fee to be paid to National, by telephone, with the National Officers. They have concurred in the charges to be established for materials to be supplied by the National Office. These charges will be applied uniformly to all chapters.

Member Initiation Fee (Active, Associate, Honorary)
Including official certificate, pocket membership card,
and permanent listing. \$ 4.00

Award Certificates including imprinting. . . . Each \$ 2.50¹⁵⁰

Official Badges (Pins) (Incl. Taxes) . . . Each \$ 7.00

Official Keys (Incl. Taxes) . . . Each \$ 8.00

These charges are, of course, in addition to the 50 cents per semester dues for Active Members, payable through the Chapter Treasurer. Since pledges are, in effect, members of the Chapter during their period of pledging, the 50 cent fee should apply during the semester that they are inducted, as well as in subsequent semesters.

On the basis of the foregoing, the attached statement would appear to be the amount yet due National from the Fall pledge program. If there are any questions, please let me know; if not, a check will be deeply appreciated.

Fraternally yours,

Herbert E. Farmer
Executive Secretary

HEF/stc



DELTA KAPPA ALPHA

National Honorary Cinema Fraternity
UNIVERSITY OF SOUTHERN CALIFORNIA
University Park
Los Angeles 7, California
10 May 1957

Mr. Herbert E. Farmer
Executive Secretary
Delta Kappa Alpha

Dear Herb;

Please excuse the delay of this letter. The press of class work and fraternity business has had me swamped lately.

You requested a written statement of the payment approved by the chapter in remuneration for scrolls, initiation fees, etc.

11 Initiation Fees @ \$4.00	\$ 44.00
(10 Active, 1 Honorary)	
5 Award Certificates @ \$1.50	\$ 7.50

\$ 51.50

This amount has already been forwarded to you by the chapter treasurer in the form of a check. It is my understanding that this document will be the basis for future charges for the above items.

Fraternally,

Milt Roberts
President
Alpha Chapter

STATEMENT

CRES WELLS

In account with **L. G. Balfour Company**

MANUFACTURING JEWELERS

BRANCH OFFICE
CARLTON HOTEL
527 SOUTH FIGUEROA STREET
LOS ANGELES, CALIF.

Feb. 1, 1957

ZONE 17

- Delta Kappa Alpha
- Dept. of Cinema -U.S.C.
- Los Angeles 7, California
-

TERMS: NET 10TH FOL. MONTH

Delta Kappa Alpha

PLEASE RETURN THIS STATEMENT WITH YOUR REMITTANCE

1-10-57 balance due \$ 9.97

1 Off Badge
1 Pres. Gd.

*Pins - 12
Keys - 8*

Noth credit

[Handwritten signature]

6.00

\$ 3.97

STATEMENT

CRES WELLS

In account with **L. G. Balfour Company**

MANUFACTURING JEWELERS

BRANCH OFFICE
CARLTON HOTEL
527 SOUTH FIGUEROA STREET
LOS ANGELES, CALIF.

March 1, 1957

ZONE 17

- Delta Kappa Alpha
- Dept. of Cinema
- Los Angeles 7, California
-

TERMS: NET 10TH FOL. MONTH

Delta Kappa Alpha

PLEASE RETURN THIS STATEMENT WITH YOUR REMITTANCE

1-10-57-	1 Off. Key	9.97
	12 Off Pin & engraving	\$ 91.62 ✓

1-23-57-	13 Badges	<u>88.92</u>
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Amt. due

180.54

Carrying

less 6.60
 .26

\$ 6.86

101.59
 6.86

94.73

UNIVERSITY OF SOUTHERN CALIFORNIA
INTER-OFFICE MEMO

To..... Herb Farmer Date..... May 17, 1957

From..... ChairAwaCommDKA Subject..... Awards

In addition to the past presidents pin we will need award
certificates for the following:

Herbert ^{L.} Strock
Richard D. MacCann *MacCann*
Lewis — ~~Louis Physioc (Check my spelling)~~
Barbara Kay Squire
Edward Sturges Seeley, Jr.
John Arthur Morrill



DELTA KAPPA ALPHA

National Honorary Cinema Fraternity
UNIVERSITY OF SOUTHERN CALIFORNIA
University Park
Los Angeles 7, California

May 14, 1957

Mr. John Huston,
407 No. La Cienega Blvd.,
Los Angeles 48, Calif.

Dear Mr. Huston:

Alpha Chapter of Delta Kappa Alpha cordially invites you to attend the Spring Semester Banquet to be held May 25th, 1957, at the Beverly Chateau, 7918 W. Beverly Blvd., near the corner of Beverly and Fairfax. Social hour at 7:00 P.M. and dinner at 8:00 P.M. The dinner will be \$5.75 per person, which will include tax and tip. Please pay at the door. This Semester, at the request of the members, there will be dancing following the Banquet.

Delta Kappa Alpha will honor Mr. Robert Surtees, A.S.C., as our distinguished Honorary Member and Principal Speaker for this Semester.

Mr. Surtees has won two Academy Awards, one for the color motion picture "King Solomon's Mines", and the other for the black and white film, "The Bad and the Beautiful". He made the first Todd-AO Picture "Oklahoma"; the first Ansco color picture "The Wild North"; the first wide screen black and white film "Trial"; and the first Camera 65 picture, the recently completed "Raintree County", all for M.G.M.

We will also honor the 1957 Spring Semester Pledge Class, which will be initiated at this time.

We will be looking forward to seeing you and renewing old acquaintances. Just mark "Will attend" on the enclosed card and reservations will be made for you and your guest.

Sincerely yours,

ALPHA CHAPTER,
DELTA KAPPA ALPHA

Barbara Squire
Barbara Squire,
Secretary

BS:rt

P.S. There will be a Meeting on Friday, May 17th, at 8:00 P.M. in Room 108 of the Cinema Department of the University of Southern California, 659 West 35th St. Mr. Mervyn Leroy, noted for such films as "I Was a Fugitive from the Chain Gang", "Madame Curie", "30 Seconds Over Tokyo", and "Quo Vadis", to name a few, will discuss producing and directing. He will bring film clips from some of his moview, perhaps part of his latest film "No Time For Sergeants". We realize that this is very short notice but the program came up suddenly and we were unable to contact you sooner.

UNIVERSITY OF SOUTHERN CALIFORNIA
INTER-OFFICE MEMO

To Herb Farmer

Date 5-20-57

From Milt Roberts

Subject Robert Surtees

only

ROBERT SURTEES

→ Howard

He wants this name on his skull.

2 ✓ He wants a pin.

Milt

only

GEORGE C. STONEY

→ Associate

6

Herbert L. Strock

Richard D. MacCann

Lewis Physioc

Barbara Kay Squire

Edward Sturgess Seeley, Jr.

John Arthur Morrill

AFTER 5 DAYS RETURN TO

Milt Roberts

2119 N. Woods St.

Sherman, Texas



VIA AIR MAIL

Mr. Herbert E. Farmer
Dept. of Cinema
Univ. of Southern Calif.
University Park
Los Angeles 7, Calif.

~~\$~~ 228.00

72.37

~~\$~~ 155.63

148.35

July 12, 1957

Dear Herb,

Glad to hear from you. Yes, I have been getting some rest. We had a nice vacation, but the altitude caused some discomfort to my mother's sinus condition.

Our weather back here at home has been hot and dry, no rain since the middle of June.

I have been cleaning up a few things and doing odd jobs around the house for the folks. I hope to make a trip to Louisiana and South Texas to visit friends in a week or so.

How is everything? Is the Coke Machine paying off? It should be, if those temperatures I hear reported are accurate.

Tell everyone hello. I'll be writing again. The checks are enclosed. (Tell Paul that whatever he gets out of them he has to split with me).

Sincerely,

Mill

INVOICE

Printing

George H. Albertson

905 OLYMPIC BOULEVARD, MONTEBELLO, CALIFORNIA

PARKVIEW 8-1623

Herb Farmer

INVOICE No. 278

DKA

DATE May 24, 1957

Please mail remittance to: 340 Morris Place, Montebello California

Certificates imprinted with names
and dates

18- USC

39- UCLA

PA check 105

\$ 28.50

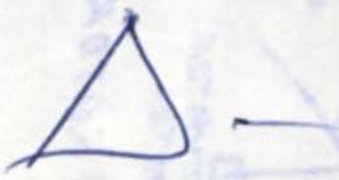
Tax 1.14

\$ 29.64

2 Pins
1 key -



3 pins
1 key



Going to melt

Process

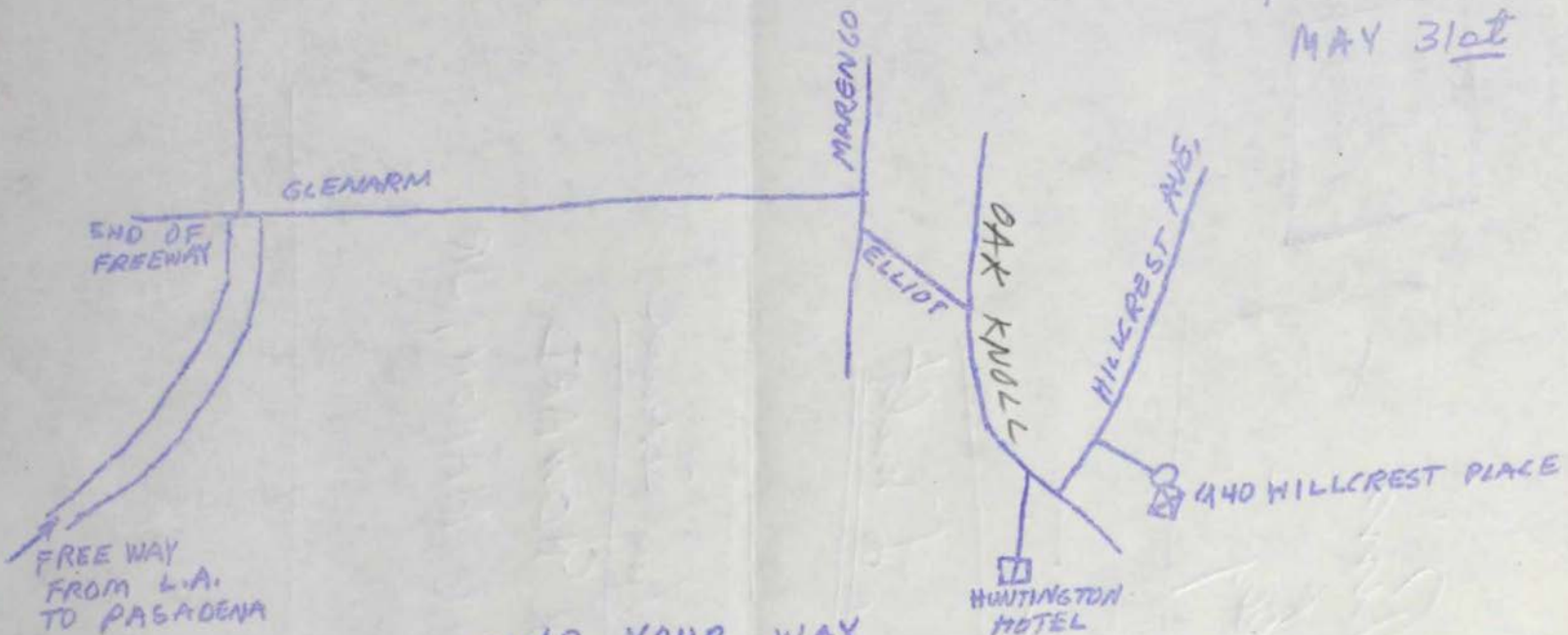
Outstanding Service

JACK HOWARD

JOHN C. MAHON, JR.

Make yet

FRI-NIGHT
MAY 31st



HOW TO FIND YOUR WAY
WITHOUT RELYING ON A NAVIGATOR

ΔKA - Printing

- ① Cut of ΔKA
- ② Cuts of crest

1. Print new cards
2. Print billheads
3. Print Stationery
 - A. letterheads
 - B. Envelopes.