

CONSTITUTION OF DELTA KAPPA ALPHA

This revision of the Constitution was accepted as the working Constitution at the Executive Committee meeting held August 14, 1956 at UCLA. It holds as nearly as possible to the intent of the original Constitution, however, many changes in wording have been made for clarity.

H. E. Farmer
Executive Secretary, Pro Tempore

CONSTITUTION OF DELTA KAPPA ALPHA 1956

ARTICLE I NAME

Section 1. Name of National

The name of this honorary and professional Cinema Fraternity shall be DELTA KAPPA ALPHA, representing the three branches of interest in Cinema: that of the Dramatic (DELTA), the Cinematic (KAPPA), and the Aesthetic (ALPHA).

Section 2. Names of Chapters

Individual chapters will be named Alpha, Beta, Gamma, etc., respectively in ascending order of the Greek alphabet, as each chapter becomes a part of the National.

ARTICLE II PURPOSES

Section 1. Purposes

The purposes of DELTA KAPPA ALPHA, with the founding chapter at the University of Southern California, shall be:

- a. To foster more dramatic, cinematic, and aesthetic interest in the motion picture field;
- b. To encourage the dissemination of information about Cinema and to further the development of its possibilities.
- c. To coordinate more closely the activities of students of Cinema and professionals in the field.

Section 2. Definition of Cinema

Cinema shall be construed to mean the use of motion pictures as a medium of artistic expression and as an instrument of communication.

ARTICLE III NATIONAL MEMBERSHIP

Section 1. Eligibility for Membership

Membership shall be open to both men and women.

Section 2. Classes of Membership

There shall be three classes of membership: Active, Honorary, and Associate.

- a. **ACTIVE MEMBERSHIP** in the National Chapter shall be automatically conferred upon active chapter members upon the termination or interruption of academic study. They become subject to National jurisdiction in all matters.
 - (1) A member shall lose his good standing by failure to pay his dues.
 - (2) A member shall lose his good standing by failing to adhere to the principles and purposes set forth in this document.
- b. **HONORARY MEMBERSHIP** in the National Chapter may be conferred upon individuals who are outstanding in Cinema or allied fields upon approval by the Executive Council after recommendations by an active chapter and/or a member of the National Chapter.
- c. **ASSOCIATE MEMBERSHIP** in the National Chapter may be conferred upon individuals for outstanding contribution to the advancement of DELTA KAPPA ALPHA upon approval by the Executive Council after recommendation by an active chapter and/or a member of the National Chapter.

ARTICLE IV NATIONAL ELECTIONS AND OFFICERS

Section 1. National Elective Officers

Elective Officers of the National Chapter shall be President, Vice-President, Secretary, and Treasurer.

Section 2. Election of National Officers

- a. National Officers shall be elected annually from alumni members in good standing by written vote.
- b. Ballots
 - (1) Ballots for nomination shall be published two months prior to the election

(2) Ballots for elections shall be sent out one month prior to the election date.

(3) A double envelope secret ballot must be signed and postmarked prior to midnight of the election date.

c. Voting system

(1) Each voter shall list his first three choices in order of preference for each elective office.

(2) Points shall be awarded as follows:

1st choice--4 points
2nd choice--2 points
3rd choice--1 point

(3) The nominee receiving the greatest total number of points shall be the one elected.

Section 3. Election Day

The election day shall be the last Friday in January.

Section 4. Duties of Elective Officers

a. National Chapter President

(1) He shall be the presiding officer and the chief coordinator of the fraternity.

(2) He shall be the chairman of the Executive Council, and ex-officio member of National Chapter committees.

(3) He shall appoint committee chairmen.

(4) He shall comply with all the duties of President as set forth in Robert's Rules of Order.

b. National Chapter Vice-President

(1) He shall assume the office of President in event of the President's absence or inability to act.

(2) He shall comply with all the duties of Vice-President as set forth in Robert's Rules of Order.

c. National Chapter Secretary

(1) He shall issue notices given out by the National Chapter and shall advise affiliated chapters of these declarations.

(2) He shall keep a record of all executive minutes and official records of the National Chapter.

(3) He shall comply with all the duties of Secretary as set forth in Robert's Rules of Order.

d. National Chapter Treasurer

- (1) He shall keep records of business transactions in connection with the National Chapter.
- (2) He shall make an annual financial report to the membership.
- (3) He shall comply with all the duties of Treasurer as set forth in Robert's Rules of Order.

ARTICLE V
EXECUTIVE COUNCIL

Section 1. Membership

- a. The Executive Council is composed of the elected National Chapter officers.

Section 2. Duties

The Executive Council shall act on all matters concerning the National Chapter.

Section 3. Veto

- a. The Executive Council can veto action of Active Chapters.
- b. Appeal
 - (1) An appeal from this decision can be obtained by a two-thirds (2/3) majority vote of the combined membership of all Active Chapters of DELTA KAPPA ALPHA.
 - (2) The appeal must then be presented to all members of the National Chapter for a vote.
 - (3) The Executive Council must initiate action within sixty (60) days of the appeal.
 - (4) The appeal can be denied by a majority vote of the National membership who cast ballots.

ARTICLE VI
DUES, FEES, AND ASSESSMENTS
(NATIONAL CHAPTER)

Section 1. Dues

Dues shall be three dollars (\$3.00) per year, and shall be payable within thirty (30) days of the date due.

a. Active Members

- (1) Active Members shall be chosen from regularly enrolled students of Cinema at a duly recognized University or College.
- (2) Qualified persons of other departments or divisions may be considered for membership.
- (3) Election to Active Membership shall be in accordance with the restrictions set forth in Section 3 of this Article.

b. Inactive Members

- (1) Any member who does not comply with all the rules of the fraternity shall be considered an Inactive Member.
- (2) Any member who wishes to withdraw his active participation from the chapter shall be considered an Inactive Member.

c. Associate Members

- (1) Associate Members may be chosen from the faculty or lecture staff of the University or College where the Active Chapter is located.
- (2) Upon approval by a majority vote of the active membership, persons outside the University making outstanding contributions to the advancement of DELTA KAPPA ALPHA may be admitted as Associate Members.

Section 3. New Members

New members shall be recommended from approved students after the first six (6) weeks of each school term. Their memberships are subject to the following:

- a. Each Active Chapter has the sole right to choose its members.
- b. Each prospective member must comply with all fraternity rules.
- c. Each prospective member shall submit for chapter approval, tangible evidence, in film or document, demonstrating interest, aptitude, and promise of achievement in Cinema.
- d. The negative vote of three (3) active members shall be required to bar a prospective member.

Section 2. Fees and Assessments

No fees or assessments shall be levied.

ARTICLE VII ACTIVE CHAPTER FORMATION

Section 1. Chapter Location

An Active Chapter may be formed only within a duly recognized University or College.

Section 2. Chapter Members

A group requesting a charter from the National Chapter for formation of an Active Chapter must consist of at least five (5) members.

Section 3. Faculty Sponsor and College Approval

The potential Active Chapter must have the approval of the local University or College administration. It must have an appointed faculty sponsor who will actively participate as Chapter Advisor in the event that the potential Active Chapter gains recognition from the National Chapter.

Section 4. Recognition Procedure

In order to gain recognition from the National Chapter, a potential Active Chapter must make application to the National Chapter by completing a designated form.

Section 5. Chapter Fee and Charter Membership Fee

A chapter fee of twenty-five dollars (\$25.00) plus one dollar (\$1.00) per charter member, must be paid in full to the National Chapter prior to institution of the new Active Chapter. This fee entitles the organizing chapter to the charter of recognition and to individual scrolls for the charter members.

Section 6. Insignia and Credentials

The official DELTA KAPPA ALPHA black and gold insignia and credentials must be purchased through the National Chapter.

ARTICLE VIII ACTIVE CHAPTER MEMBERSHIP

Section 1. Eligibility for Membership

Membership shall be open to both men and women.

Section 2. Classes of Membership

There shall be three (3) classes of membership: Active, Inactive, and Associate.

- 20 ²
e. ^{Initiation 3.00}
^{Pin 7.00}
^{Keys 2.50}
Initiation fees shall be of sufficient amount to cover costs of initiation, scrolls, and membership cards. Keys or pins are optional. *specific*

(Sund) Nat'l fee 3.00
Chapter fee 2.50

ARTICLE IX
DUES, FEES, AND ASSESSMENTS
(ACTIVE CHAPTERS)

Section 1. Active Members

Dues for Active Members shall be five dollars (\$5.00) per year, of which one dollar (\$1.00) shall be forwarded to the National Chapter.

Section 2. Associate Members

Associate members shall pay no dues, but an initiation fee must be paid.

Section 3. Fees and Assessments

Upon majority approval by the active membership, special fees or assessments may be levied.

ARTICLE X
ACTIVE CHAPTER OFFICERS

Section 1. Active Chapter Elective Officers

Elective officers of Active Chapters shall be President, Vice-President, Secretary, and Treasurer.

- a. Officers shall have been members of DELTA KAPPA ALPHA for at least one (1) academic semester.
- b. Officers shall be elected at the end of each academic semester for the following semester.
- c. Officers shall be eligible for reelection.

Section 2. Duties of Officers

a. Active Chapter President

- (1) The President shall be the chief executive of his chapter.
- (2) The President shall act as Chairman of the Executive Council.
- (3) The President is empowered to call into session the Executive Council or the active membership to determine policy or special expenditures.
- (4) The President shall make available reports of the officers of the Executive Council at his discretion

or upon request of the active membership.

- (5) The President shall comply with all the duties of the President as set forth in Robert's Rules of Order, and/or as prescribed in the By-Laws of the chapter.

b. Vice-President

- (1) The Vice-President shall temporarily discharge the duties of the President in case the President is incapacitated or recalled by the membership.
- (2) The Vice-President shall comply with all the duties of Vice-President as set forth in Robert's Rules of Order, or as prescribed in the By-Laws of the chapter.

c. Secretary

- (1) The Secretary shall keep the official minutes of all chapter meetings.
- (2) The Secretary shall supervise the preparation of all correspondence affecting the chapter activities.
- (3) The Secretary shall comply with all the duties of Secretary as set forth in Robert's Rules of Order, or as prescribed in the By-Laws of the chapter.

d. Treasurer

- (1) The Treasurer shall keep the official records of of all monetary business transacted in connection with the Active Chapter.
- (2) The Treasurer shall comply with all the duties of Treasurer as set forth in Robert's Rules of Order, or as prescribed in the By-Laws of the chapter.

ARTICLE XI FACULTY ADVISOR

Section 1. Duties

- a. The Faculty Advisor shall perform duties as the name implies.
- b. The Faculty Advisor shall serve as liaison between the Active Chapter and the institution where the chapter is located.
- c. The Faculty Advisor shall be a member of the Executive Council.

Section 2. Vote

The Faculty Advisor shall have no vote.

ARTICLE XII
ACTIVE CHAPTER EXECUTIVE COUNCIL

Section 1. Composition of Executive Council

The Executive Council shall be composed of the elected and appointed officers of the Active Chapter and the Faculty Advisor.

Section 2. Duties of Executive Council

- a. The Executive Council may initiate action or pre-determine policy for approval by the active membership.
- b. The members of the Executive Council shall make their reports of their offices or committees to the President in meetings of the Executive Council in lieu of such reports at meetings of the active membership.

ARTICLE XIII
ACTIVE CHAPTER ANNUAL REPORT

Section 1. Report to National Chapter

Active Chapters shall report annually to the National Chapter the activities and achievements of the chapters and/or their individual members.

ARTICLE XIV
ACTIVE CHAPTER RIGHTS

Section 1. Active Chapter By-Laws

Active Chapters may draw up individual sets of By-Laws to augment this Constitution. Such By-Laws must be ratified by the National Executive Council before they become effective.

Section 2. Method of Appeal

Active Chapters may appeal from the veto of the National Executive Council by a two-thirds (2/3) majority vote of the combined membership of all Active Chapters of DELTA KAPPA ALPHA.

ARTICLE XV
AMENDMENTS TO THE NATIONAL CONSTITUTION

Section 1. Limitations of Amendments

Any article, section, or paragraph thereof contained in this Constitution may be amended.

Section 2. Introduction of Amendments

- a. Amendments may be proposed by any chapter or by the National Executive Council.

- b. The proposed amendment must be submitted in writing to the National Executive Council for initiation of action.
- c. The National Executive Council must initiate action within sixty (60) days.

Section 3. Voting on Amendments

Every chapter shall vote on the proposed amendment. A two-thirds approval vote of the combined membership of all Active Chapters, plus a majority vote of the membership of the National Chapter, is required to make the proposed amendment a part of this Constitution.

- a. If the majority of the members in a chapter vote for approval, then the chapter as a whole stands for approval.
- b. If the National Executive Council approves the proposed amendment, a special ballot containing the proposed amendment shall be circulated to the entire membership. Ballots must be signed and postmarked prior to midnight of the deadline date noted within the ballot.

Section 4. Scope of Approved Amendments

Any amendment to the Constitution automatically nullifies the original article, section, or paragraph thereof which it replaces, and no other.

ARTICLE XVI ROBERT'S RULES OF ORDER

Section 1. Normal Proceedings

All business shall be conducted according to the procedures set forth in Robert's Rules of Order.

Section 2. Unspecified Proceedings

Any policies, proceedings, duties, etc., not contained in this document shall be governed by those set forth in Robert's Rules of Order.